



VUL-ATN-39 Mechanical Trade Person

All Coal Mine Workers are required to be site authorised by the MEM or Delegate as a Mechanical Trade Person prior to acting in this role. It is the CMWs responsibility to ensure all mandatory pre-requisites are kept current. Where pre-requisites are not current this authorisation is null and void.

Trainee Details		
Name:		Date:
Employer:		Position:
Verification Evidence (attach)		Verifier Initials
Induction ☐ Vulcan Mine Site inducted and confirmed by Training ☐ Resume		
Experience Number of Years of Mechanical Trade Experience: _____ Years Mechanical Trade Experience in Mining: _____ Years		
Trade Certificate Type: _____ Date Completed: _____ ☐ Sighted & Confirmed by MEM		
Authorised Area of Work (MEM to complete) ☐ Heavy Mobile Equipment ☐ Light Vehicle ☐ Fixed plant & Ancillary (Conveyors, Compressor etc) ☐ Hydraulic Plant ☐ Auto Electrician (Extra Low Voltage)		
Restriction/Additional requirements (MEM to complete) _____ _____ _____		
Trainer/Assessor Verification		
I verify that the trainee has the required current pre-requisites required for this authorisation.		
Name:	Signature:	Date:
Trainee Acknowledgement		
I acknowledge receipt of this authorisation and understand my responsibilities and obligations under the Vulcan Safety and Health Management System, the Coal Mine Safety and Health Act 1999, the Coal Mining Safety and Health Regulations 2017, in relation to working as Mechanical Trade Person at Vulcan Mine.		
Name:	Signature:	Date:
Mechanical Engineering Manager (MEM)/ Delegate Authorisation		
I hereby authorise the abovementioned Coal Mine Worker to perform Mechanical Trade Work at Vulcan Mine		
Name:	Signature:	Date:



Authorisation to Perform Mechanical Work- Interview Guideline

(MEM or Delegate to complete Interview)

1. ☐ Evidence attached

2. Interview

a. The job tradesperson will be performing

b. Location/Area

c. Mining experience

d. Emergency Procedures

e. Risk Management tools

f. What to do if unsure about a task and have concerns?

g. Detail a sample of a routine task and how the tradesperson will go about conducting it

Senior Site Executive/ SSE Delegate

I hereby authorise the abovementioned Coal Mine Worker to perform Mechanical Trade Work at Vulcan Mine

Name:	Signature:	Date:
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