



VUL-SWP-022- Sign in (Alcohol Detected)

STANDARD WORK PROCEDURE (SWP)	
Description	Sign in Passive Test – Alcohol Detected
Site	Vulcan Mine
Department	Emergency Response Team
Purpose	The purpose of this SWP is to provide a documented way of working to achieve an acceptable level of risk. The steps outlined pertain to the titled task only. All other SHMS requirements such as SOPs must be followed e.g.: VUL-SOP-041 Alcohol, VUL-SOP-042(c)-Drugs etc.
PPE Required	Job Step Analysis Reference
    	
	Other Relevant Information
Task Specific PPE	ERT resources available on-site during operations.
  	Personnel conducting Drug and Alcohol testing must hold the relevant training & competencies to carry out the task.
1. Signing in	
1.1 Wall Mount Passive Test - Alcohol Detected	
- Wall Mounted Passive Test has indicated 'Alcohol Detected' - Coal Mine Worker must report to the First Aid Room for a Blood Alcohol Concentration Reading to be conducted NOTE: The Wall mount breathalyzer is a passive test only, it is NOT a BAC test. BAC tests must be conducted on the LE5 handheld unit with a straw.	
	
2. Custody of Coal Mine Worker	



2.1 Perform the First Blood Alcohol Concentration Test

Fill in **VUL-FRM-08-03-Drug and Alcohol Permanent Screening Record**

- **Conduct 1st BAC** test with the LE5 handheld and straw, ensure LE5 is set to '**Test Type – Standard**', record results and time.

Note: Drug testing is only required if you are challenge tested or if the testing is part of a post-incident or accident process. At this point in testing, an alcohol detected alert on the wall mounted alcolizer is not an incident.



2.2 First BAC Reading Result

The following steps depend on the results of result of the FIRST BAC test:-

- **0.000** – CMW is safe to return to work
- **> 0.001** – CMW returns a result above, inform the CMW of the reading, record the results and time, contact their Supervisor to attend your location. **Continue to step 2.3**

2.3 Conducting a Second BAC Test

Conduct the Second BAC test No sooner than 20 minutes and no later than 25 minutes after the first initial BAC Test. The following steps depend on the results of the second BAC test:

- **0.000** – CMW is safe to return to work
- **> 0.001** – CMW returns a result above, record the result, notify the Supervisor, and then conduct a drug test as part of the incident report process. Once completed hand the CMW over to their Supervisor to perform an incident report and be sent off site.

2.4 If a CMW is sent off site following Positive BAC or Non-Negative result

- CMW's appointed Supervisor shall organise to transport them off site
- Where a CMW tests **< 0.05 BAC**, they may transport themselves from site
- Where a CMW tests **> 0.05 BAC**, Supervisor shall organise to transport CMW off site
- Non-Negative Drug Test result, Supervisor shall organise to transport CMW off site

3. Notification of Positive BAC or Non-Negative Result

3.1 Email to notify relevant Personnel

CMW **(Insert Name)** has presented to the Medical Room after receiving a **(Insert BAC Reading Alert)** from the Alcolizer Wall Mount located at **(Insert Location)**.

CMW **(Insert Name)** **(Insert CMW's explanation for Positive BAC or Non-Negative Result)**

1st BAC test @ 06:58 = **0.017**

2nd BAC test @ 07.19 = **0.011**

CMW **(Insert Name)** has been referred to Supervisor to facilitate transport from site.

Email: InjuryManagment@vitrinte.com.au , CMW's Reporting Manager and Supervisor