



VUL-FRM-19-05-Hot Work Permit

Date:		Time:		PERMIT VALID FOR 24 HRS MAXIMUM	
Section 1 – Permit Holder Information					
Name:					
Company:		Phone:			
Section 2 – Hot Work Details					
Work Location:					
Work Environment Category (A, B, C)					
Work Scope:					
Section 3 – Additional Permits					
☐	VUL-FRM-19-02 Confined Space	☐	VUL-FRM-19-13 Working at Heights	☐	Other Details:
Section 4 – Hot Work Checklist					
Mandatory Controls - ALL mandatory controls must be in place prior to permit approval where applicable					
☐	JHA completed and attached	☐	Combustible & flammable materials cleared from work area		
☐	Equipment inspected & fit for purpose	☐	Area adequately ventilated- Consider the need for mechanical ventilation/fans.		
☐	Hazard Reduction Device (HRD) Fit for Purpose/Operation	☐	Voltage Reduction Device (VRD) Fit for Purpose/Operation		
☐	Fire extinguishers located within 10m of hot work area & other additional firefighting equipment accessible & location known to workers	☐	Work area prepared, including ground clear of contamination/rubbish/tools/loose debris & wet down as necessary		
☐	Assess nearby work area/activities to determine if they may affect/be affected by your work	☐	Assess area to identify any electrical circuits/conduits at risk in/on wall or ceiling		
☐	Firewatcher in place during hot work task & for at least thirty (30) minutes after the completion of Hot Work. Firewatcher is not to be performing any other task.	☐	Area adequately barricaded & screens/shields/covers set up to contain sparks		
☐	All required isolations carried out to ensure no uncontrolled energy sources	☐	Follow the requirements of VUL-SOP-096C(ii) Hazardous Hot Work		
☐	Personnel authorised to carry out Hot Work	☐	Suitable PPE for task including double eye protection and RPE as assessed.		
Toxic or Flammable gases- Where there is any possibility of toxic or flammable gases the following controls are mandatory					
☐	VUL-FRM-19-02 Confined Space Permit in place- including atmosphere to be monitored for contaminants by an authorised gas tester	☐	Area must be adequately ventilated- Consider the need for mechanical ventilation/fans		
Additional Controls to consider- Additional controls to be applied where applicable for task/work area					
☐	Smoke detectors in immediate vicinity isolated or capped	☐	Relevant Safety Data Sheets (SDS) easily accessible to work group		
☐	Drains, pits & depressions checked, isolated & sealed	☐	OXY HEATING/CUTTING ONLY- Flashback arrestor fitted		
☐	Containers purged of flammable liquids/vapours	☐	Appropriate & effective communication system used		
☐	ELECTRIC WELDING ONLY- Engine driven welders are parked away from ventilation stream & fitted with an operational VRD	☐	Tanks/valves/vents & pipelines are blanked off or effectively isolated		



Section 5 – Permit Authorisation

This is to verify the JHA has been reviewed and work area inspected, and the controls outlined in this permit have been implemented.

Permit Holder				Supervisor			
Name:				Name:			
Signature:				Signature:			
Date:		Time:		Date:		Time:	

Section 6 – Permit Transfer/Handover- Only Required where Permit Holder or Supervisor intend to leave site

Permit Holder Relinquishing Control				Supervisor Relinquishing Control			
Signature:				Signature:			
Date:		Time:		Date:		Time:	
Permit Holder Accepting Control				Supervisor Accepting Control			
Name:				Name:			
Signature:				Signature:			
Date:		Time:		Date:		Time:	

Section 7 – Worker Sign On / Off

Date	Name	Company	Sign on	
			Time	Sign

Section 8 – Permit Close Out / Return of Permit

- ☐ Hot Work has ceased
 ☐ Relevant Parties have been communicated to
☐ Isolations have been removed
 ☐ Equipment/Area is safe to be returned to service
☐ Mandatory Fire watch has been carried out for a minimum of **30 minutes** after the completion of hot work
☐ All tools/equipment/isolations have been removed from area

PERMIT HOLDER

Name:			
Signature:			
Date:		Time:	

SITE APPOINTED SUPERVISOR

Name:			
Signature:			
Date:		Time:	