



VUL-FRM-16-06-MPU Decontamination Checklist

THIS CHECKLIST IS TO BE COMPLETED IN FULL FOR ALL MPU TRANSFER ACTIVITIES

Section A: INFORMATION			
Sending Location:		Date:	
Other:		MPU #:	
Sending Site Representative:			
Email:		Phone:	
Section B: PURPOSE OF TRANSFER			
Select Purpose:	☐ Site to Site Transfer ☐ Maintenance ☐ Decommissioning/Clean out		
Section C: JHA &/OR DECONTAMINATION REQUIREMENTS			
Select Requirement:	☐ JHA ☐ Decontamination Required ☐ Both		
Section D: Checklist			
AN, Blending Bins, Emulsion Bins and tanks must be emptied and clean/free of any residue?			☐ Yes ☐ No
Truck must be clean and free of mud hang ups e.g.: under chassis, wheel hubs, mud guards?			☐ Yes ☐ No
Cabin must clean and free of any rubbish and dirt/mud?			☐ Yes ☐ No
Has the outside of the truck been washed down and clean			☐ Yes ☐ No
Prestart book / Tablet must be present and up to date with any outstanding defects/maintenance noted and listed below in the "Info for receiving site Comments box"			☐ Yes ☐ No
Any Pipe work containing product must be flushed out where possible and disposed of appropriately on site?			☐ Yes ☐ No
Any Emulsion spills on tanks and body must be cleaned off and excessive residue disposed of appropriately on site?			☐ Yes ☐ No
Truck operational and compliant			☐ Yes ☐ No
Relevant paperwork is processed and signed off and available for the Receiving Site Representative/Contractor			☐ Yes ☐ No
Maintenance return documentation may be required and will need to be made available from site			☐ Yes ☐ No
Provide what product that was last run through the MPU			
Answer:			
If you selected "No" to any off the above items, please provide further justification			
Add comments the receiving site should know about regarding this equipment			



Section E: AUTHORISATION

Equipment has been prepared/decontaminated for the appropriate work type as specified by the conditions: By Signing below, I agree I have completed all steps above and the equipment is acceptable to transfer to another site for use in Loading, Maintenance or Decommissioning.

If unit is being transferred for Maintenance purposes, then it is required that the Site Supervisor

OR

Operations Co-Ordinator review the work and discuss with Contractor and supply a JHA that has been discussed and reviewed and signed off by both parties

Sending Representative:

Name	Signature	Date

Operator:

Name	Signature	Date

Section F: RECEIVING SITE AUTHORISATION

I have inspected the equipment upon arrival and the equipment has arrived in an acceptable condition	☐ Yes ☐ No
Should the equipment arrive in a substandard condition an incident report MUST be entered into CMO, was this required	☐ Yes ☐ No

Receiving site – Please add comments the receiving site should know about regarding the equipment:

Receiving Representative or Contractor:

Name	Signature	Date