



VUL-ATN-21-Operate Stacker

Section 1: Pre-Assessment (must be completed prior to commencement of assessment)				
Supervisor Approval to Undertake Assessment				
Full Name		Signature		Date
Trainee Details:				
Full Name		DOB		
Company				
Declaration	I confirm I have received and understood the SOPs/SWIs/procedures relevant to this authorisation and will follow them while undertaking the tasks associated with this authorisation. I understand that if at any time I do not feel confident undertaking a task, I will inform my trainer, assessor or supervisor.			
Trainee Signature		Commencement Date		
Assessor Details:				
Full Name		Company Name		
Competency Verification	☐ I am currently authorised on site to operate this specific make/model of equipment		☐ I am NOT currently authorised on site to operate this specific make/model of equipment and will utilise a subject matter that is currently authorised to compete this assessment.	
Signature		Date		
Subject Matter Details (where applicable)				
Full Name		Company Name		
Signature		Date		
Section 2: Demonstrated Skills				
1. Plan and prepare for stacker operations		C	NYC	N/A
1.1	Access, interpret and apply support equipment documentation.			
1.2	Obtain, interpret, clarify and confirm work requirements.			
1.3	Identify hazards and environmental issues, assess the risks and implement control measures in line with workplace policies.			
1.4	Select and wear personal protective equipment required for work activities.			
1.5	Select required support equipment and confirm suitability for work activities.			
1.6	Coordinate and communicate planned activities with others at the site prior to commencement of work activity.			
2. Operate stacker		C	NYC	N/A
2.1	Carry out prestart and start-up checks in line with workplace procedures.			
2.2	Identify faults or defects and rectify or report within scope of own responsibility and according to workplace procedures.			
2.3	Operate equipment using techniques suited to equipment capabilities, site and work conditions, and according to workplace procedures.			
2.4	Change and operate ancillary attachments to the support equipment.			
2.5	Operate support equipment with and without ancillary attachments.			
2.6	Monitor hazards and risks during operations, and ensure safety of self, other personnel, plant and equipment.			
2.7	Shut down, secure and carry out post operational inspection of equipment in line with workplace procedures.			
3. Conduct housekeeping activities		C	NYC	N/A
3.1	Clear work area and dispose or recycle materials according to workplace procedures.			
3.2	Manage/report hazards, and maintain a safe working environment.			
3.3	Complete and file or distribute documentation in a manner that complies with workplace practices.			



Activity task/tasks competed during this assessment:			
Section 3: Post Assessment Approvals			
Assessment Confirmation and Site Authorisation			
Assessment Result	☐ Competent		☐ Not Yet Competent
Comments/Restrictions			
Authorisations			
	Name	Signature	Date
Trainee			
Assessor			
Subject Matter expert			
SSE/SSE Delegate			

All sections must be completed. Assessor and subject matter expert (if utilised) must initial appropriate result for each task.

Attach relevant pre requisite documents and submit to HSET Department for processing.